

SATURDAY CREDIT RESTORATION SCHOOL PROCEDURES

Saturday Credit Restoration School Starts Immediately At 8:00 AM and goes until 12 Noon. All late comers will be turned away! STUDENTS will not be admitted if they don't have their Credit Restoration Sheet and \$5.

7:55 am - 8:00 am Students Will Sit Quietly while one proctor reads the rules of Credit Restoration. (Absolutely NO admittance after these rules have been said.)

8:00 am - 8:05 am Dean of Students read Credit Restoration rules. Any violation of rules will result in immediate removal from that session. Non refundable.

***GO OVER the following.**

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| 1) <u>L H S Electronic Policy Will Be Enforced</u> | 5) <u>NO Talking.</u> |
| 2) <u>NO Hats Or Hoods On Head.</u> | 6) <u>NO Writing/Gesturing To Other Student.</u> |
| 3) <u>NO Food, Drink. Only Bottled Water.</u> | 7) <u>All Students Must Be Productive. (see h)</u> |
| 4) <u>NO Heads On Desks Or Sleeping.</u> | 8) <u>Home Work or Independent Reading</u> |

*One PROCTOR will check students out, collect money, adjust student Credit Restoration sheet in auxiliary room in the cafeteria every '30' minutes.

- 1) **check** time done and credit in class that needs to be restored.
- 2) **collect** the \$5.00 fee or method of payment.
- 3) **check** names off students that have attended.
- 4) **call** home of the students that did not come to assigned Saturday school.

***RELEASE as groups. (30/60/90/120/150/180/210/240)**

*** BATHROOM BREAK at 10:15 - 10:25**

***ALL participants must raise their hand. PROCTOR will come to them.**

***Saturday Credit Restoration is the only way to restore lost credit for the following.**

TRUANCIES an absence that is not excused within '5' school days of the original absence. '60' minutes of restoration for every truancy.

TARDIES '30' minutes of restoration for every TARDY after '3' tardies per class, Per 45 day quarter

SLUFFS '60' minutes of restoration for every SLUFF. Leaving class early or without teacher's permission. Being in the HALLS without hall pass, tardy admit slip, not checking in or out with the attendance secretary.